

Doctoral Travel and Developmental Bursary (2022/23) Terms and Conditions

Purpose

In collaboration with Santander, the Student Success Academy (Careers Network) are offering the chance for x2 PGR students from Loughborough University to receive a £1000 bursary to support with costs associated with key developmental opportunities, including (but not limited to) attendance, travel, and participation in conferences, events, archival work, or learning best practice from other institutions.

These bursaries are aimed at Ph.D students who feel they are in need of further financial support in order to overcome additional barriers to participating and thriving in postgraduate study.

Terms and Conditions

1. Assessment of Student Eligibility

- 1.1. Students must be registered on a full or part-time Ph.D programme at Loughborough University for the academic year 2022/23 and can be at any stage of their course/research journey. The data used to make this assessment is gathered by the University at application and registration stages.
- 1.2. Students are only eligible if they effectively demonstrate how they are experiencing additional barriers to success and how this financial bursary will help them to overcome these barriers, justifying this through the application form stated in 2.1.
- 1.3. In the event of having more than 2 students eligible for the bursary who prove to be equally in need of financial support, the student success academy has the potential to increase funds and award bursaries on a needs basis. Where appropriate, priority for allocation of the funds will be given to students in the following order:
 - Students of Black African or Caribbean heritage. Students from this group have been prioritised as a positive action response to data indicating that they have lower odds of achieving a higher degree class than other students. Further information can be found in Loughborough University's Access and Participation Plan:
https://apis.officeforstudents.org.uk/accessplansdownloads/2024/LoughboroughUniversity_APP_2020-21_V1_10004113.pdf

- Students from the lowest household incomes in line with the Loughborough University Bursary:
 - £18,000 and under
 - £18,001 - £22,000
 - £22,001 - £25,000

1.4. Students whose circumstances change to mean that they no longer continue to meet all eligibility criteria, including but not limited to withdrawing from their programme of study or taking a leave of absence, will not be eligible for this bursary.

2. Bursary Award Application Process

- 2.1. The application process for the bursary takes the form of a short online application form that asks students to: state how they will use the money, reflect on how it will allow them to overcome barriers to success, and indicate how it will enable them to develop professionally/academically.
- 2.2. Applications will be open for one calendar month, between 10th April – 8th May 2023.
- 2.3. Applications will be considered and reviewed by colleagues within the Student Success Academy and Doctoral College at Loughborough University.

3. Payments

- 3.1. An individual bursary of up to £1000 is available to each award holder. This will be paid in accordance with Loughborough University financial process, remaining fully compliant with safeguarding and mandatory contracts.
- 3.2. Payments will be made no earlier than 5th June 2023 and no later than 31st July 2023.
- 3.3. Payments may take up to 6 weeks to process.

- 3.4. Students must provide evidence of how they have spent this money and how it has benefitted them in accordance with 4.1. and 4.2. of the general conditions.
- 3.5. Payment will only be received after the bursary holder has read and signed the terms and conditions.
- 3.6. If any award is made as a result of the provision of inaccurate information by the student, the University reserves the right to recover the award made.

4. General Conditions

- 4.1. Students who receive funds through the Doctoral Travel and Developmental Bursary agree to reflect on how the bursary has impacted them by completing a short written reflection (500 words) or creating a short feedback video.
- 4.2. Students who receive funds through the Doctoral Travel and Developmental Bursary **must** complete a bursary evaluation form which will be sent to them after they have completed their developmental opportunity.

5. Signatories

5.1 The signatories below confirm that they have read, understand, and agree to the above clauses in the Doctoral Travel and Developmental Bursary (2023) terms and conditions:

Bursary holder name (please
print in capital letters):

Bursary holder signature
(please include date):

Student Success Manager name
(please print in capital letters):

Student Success Manager signature
(please include date):
