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| SATA Logo (Text Under)-01**Solihull Action through Advocacy** |
| **Title:** | **Advocacy Development Worker** |
| **Organisation:** | SAtA is a small charity, independent of the government and the NHS. We support people who have a learning difficulty/disability or autism to have a voice. We do this by offering advocacy services e.g. statutory advocacy (IMCA or IMHA), community advocacy and collective advocacy. We are a disability confident employer and offer supported employment to anyone with any kind of disability.  |
| **Responsible to:** | Community Advocacy Manager |
| **Role Purpose:** | We are looking for a friendly, approachable person who is committed to helping people affected by learning disabilities and/or Autism. Some of our clients may only see paid support workers, or have few/no friends or family around. You may know someone who has a learning difficulty/disability which is valuable transferable experience. The specific role of the **Advocacy Development Worker** is to enable our LDD/Autism clients to explore and build social activities, connections and improve self-esteem and confidence. There will be a small caseload of community advocacy work to enable the placement student to develop and broaden skills and knowledge in the field of advocacy. There will be an opportunity to support our collective advocacy work too. This role is a chance to work within a professional setting; learn case management skills and learn how specialist and targeted services work collaboratively. You will learn about person-centred planning and about the skills/knowledge needed to work with local partners and service providers within the field of adult learning disabilities.The role may extend to support the circles project, aimed at improving the lives of socially isolated people who have a learning disability and/or autism. Individuals may have reduced opportunities to improve their lives and may only come into contact with paid workers. With the help of a support circle, individuals can begin to plan, explore and live the life they really want to and feel more in control. |
| **Location:** | Solihull Metropolitan Borough Area |
| **Hours of work:** | Based on 4 days per week (10 – 3pm each day ?) |
| **Tasks &****responsibilities involved:** | * Work with and manage a small community advocacy case load
* Maintain accurate and timely records on the CRM system
* Participate in and prepare for regular supervisions with the designated supervisor
* Build rapport with the our clients/case load or the circle project participants using the one page profile initially as a guide
* Support with the compilation of data for funding purposes
* Build trusting relationship through regular contact to support client routines
* Encourage clients to join in our local Coffee and Catch Ups to build social interactions with you and others
* Facilitate conversations between our clients at our Coffee and Catch Ups.
* Directly report to the Community Advocacy Manager
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| **Skills. knowledge & experience required:** | * Knowledge/experience about the effects of social isolation on health and wellbeing
* Knowledge/willingness to learn multi-sensory communication methods
* Knowledge of CRM case recording systems or a willingness to learn
* Knowledge/experience or a willingness to learn about the impacts of disability in daily living
* Local knowledge of places of interest and/or services available in Solihull or a willingness to develop knowledge
* Knowledge of or willingness to learn about mild, complex/profound learning disabilities/autism
* Contribute to case studies to enable us to apply for funding
* Knowledge of local support services
* Personal experience related to any of the above
* Car owner and driver or access to public transport
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| **Personal qualities required:** | * Able to maintain professional boundaries with clients
* Excellent communicator
* Organised with effective time management skills
* Respectful, kind and courteous
* Friendly, empathic, non-judgemental and person focussed
* Effective interpersonal skills (listening, verbal/non-verbal communication in particular)
* Reliable and trustworthy
* Enjoys helping people
* Enjoys seeing confidence grow in others
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| **Induction:** | The induction period will be flexible around your needs as a placement student and the needs of our service. It will cover mandatory policy, self-directed training on: confidentiality and data protection, safeguarding adults/children and basic health and safety.  |
| **Training:** | A mixture of mandatory policy training online/or self-directed; supported visits with face to face training where applicable. Shadowing and supervised interactions with our clients and with our CRM, will also form part of the role. |
| **Review period:****Placement Education and Supervision:** | 3 monthsPlacement Education and Supervision will be a mixture of on-the-job work, training and practise with separate 1:1 supervision of your community advocacy case load and other client interactions. |
| **Expenses:** **Phone contact:** | Travel incurred in the course of carrying out duties related to the placement role. A mobile phone will be provided for all contact purposes with our clients.  |