

Santander-ENU Placement Fund FAQs

Am I eligible?

To be eligible for the Placement Fund you must meet the following requirements:

- You are an undergraduate or postgraduate student undergoing an unpaid or low paid (i.e. lower than National Minimum Wage) credit-bearing placement.
- Your placement **must** be a Student Futures facilitated placement from The Business School, School of Applied Science, School of Arts & Creative Industries or School of Computing, Engineering and the Built Environment.
- Placements **must** be credit bearing.
- We are unable to accept any applications for placements that are not facilitated by Student Futures. This includes Teaching Placements (School of Applied Sciences) & Nursing Placements (School of Health & Social Care).
- You **must** reside in the United Kingdom.
- You **must** study at Edinburgh Napier University and have a valid matriculation number.

How can I apply?

- Please apply via the Santander Open Academy Platform (insert link), you will need to register for the platform with a valid email address.
- Follow the instructions on the Santander Open Academy Platform.

Where can I go for other types of financial support?

- You can go to the [Money pages](#) on the myNapier website.

How much am I eligible for?

- Eligible students are entitled to a fixed £300 award.

If I complete two placements in separate years, am I eligible to apply both times?

- You may apply for the fund in separate years if you undertake another credit-based placement later in your studies.

What happens if the fund is no longer available?

- You may seek further financial support via the [Money pages](#) on myNapier.

- You may also explore the many other benefits of the Santander Open Academy Platform here (<http://app.santanderopenacademy.com/program/santander-enu-placement-fund>)

Can I get additional support with completing paperwork or forms?

The Placement Team are happy to support students with completing the form and can be contacted for any questions which come up. Please contact us at placements@napier.ac.uk.

What is the maximum amount of money I can claim?

- Eligible students are entitled to a fixed £300 award. You will not receive any more or less than this amount.

When will I receive my payment?

- We hope to reimburse successful applicants upon receipt of their bank details through FindAFund platform.

How will I receive my payment?

- You will receive payment via BACS (Bankers' Automated Clearing System) also known as a bank transfer. This will be issued by Edinburgh Napier University, Marketing and External Relations Team.

What can I claim for?

- The fund is intended to support unpaid or low-paid placement students and alleviate the costs of undertaking a placement. This may include travel costs, food, professional clothing or any other expense associated with undertaking a placement. Neither Edinburgh Napier University nor Santander will monitor how you spend the £300 award.

Is there anything I cannot claim for?

- Eligible students are encouraged to use the fund on placement related expenses. However, how the money is spent will not be monitored by Edinburgh Napier University or Santander.

Will I need to let my placement host know about taking out the travel bursary?

- You are not obliged to inform your placement host of your claim.

Will I need to let my module leader/lecturer/academic know about taking out the travel bursary?

- You are not obliged to let any member of academic staff know. The only team you need to contact is the Placement Team.

What happens if my travel situation changes whilst carrying out my placement and this comes at a greater expense?

- Only claims of £300 can be honoured. For more information about this, please contact the placements team: placements@napier.ac.uk.

Will payment be received in a bulk one-off payment or in installments?

- You will receive your payment in full once the award has been reviewed and approved by the placements team.

What happens if I do not complete my placement?

- If the money has already been paid into your account before your placement has prematurely ended (for whatever reason), the money will not be requested back by Edinburgh Napier University or Santander.

If I am completing an international placement, can I claim travel expenses?

- Assuming you meet the eligibility criteria, you can still claim this fund if you have a UK bank account despite undertaking your placement abroad.